

Guidelines for cooperation on master thesis

1. Under an application to exam@mf.no the master thesis may be worked jointly by a group of 2 people. In the application must be enclosed a recommendation from the supervisor that explains why the current topic of the dissertation is suitable as a joint project.
2. When several students will collaborate on a mutual thesis, it must be made one collective thesis contract for all participants based on a standard template for contract.
3. MF adds the so-called Vancouver criteria as the basis for what can be regarded as a joint authorship. MF criteria for joint thesis are:
 - a) All parties involved must deliver a substantial contribution to the concept or idea OR data collection OR analysis and interpretation of data.
 - b) It is required that all participants have taken part in the design of the thesis, and that all participants have provided a substantial part of the text material.
 - c) It is required that all writers must have approved the version submitted for publication.

All three requirements must be met. All co-authors are mutually responsible so that the dissertation follows the applicable rules for quoting and using someone else's material.

4. Censorship: The group assignment must be submitted as a collective work where the assessment occurs for all group members, and finally a common character set by a subsequent collective oral adjustment. The character can still be adjusted individually on the basis of oral examination. Each author must be able to account for his/her own contribution to the master thesis.
5. The supervision will mainly happen with all the participants present. Depending on the form of the thesis and its structure, it still may exist the need for some individual guidance.
6. When two students write a joint master thesis they have the right for a joint guidance in total of 18 hours. When three students write a joint master thesis then the joint guidance a total of 24 hours.
7. Size of the thesis in number of words:

<u>Number of students</u>	<u>60 ECTS thesis</u>
1	30 - 45 000
2	45 - 60 000